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## Yuma Hospital Eliminates 30 Years' Worth of Paper Records Storage with PaperVision<sup>®</sup> Enterprise and ImageSilo<sup>®</sup>

Yuma District Hospital realized the following results by choosing RMMI for their digital document solutions:

- Eliminated more than 1,200 large file boxes needed for paper records storage
- Reclaimed 3,100 square feet of storage space
- Reduced file searching by 1,100 hours annually
- Saved \$300 every month on office supplies
- Reduced records retrieval times from one hour to fewer than five minutes
- Accelerated secondary payment processing by three to four claims per day and improved cash flow

### CASE STUDY FACTS

**Client:** Yuma District Hospital

**Problem:** Paper records dominated storage space and stymied business processes.

**Solution:** ImageSilo, PaperVision Enterprise, and PaperFlow<sup>™</sup>

“Thanks to PaperVision Enterprise, we eliminated 100% of our file storage space. Now, we use all our space productively—for doctors, for nurses, and for serving the people of Yuma County.”

**Cathy Wolff**, CFO

Yuma District Hospital, a full-service, 22-bed critical access hospital in Yuma County, Colorado, serves approximately 3,000 patients annually, and the medical records department receives approximately 225 information requests every month.

After 30 years in operation, Yuma Hospital had accumulated millions of paper records and had stacked file boxes to the ceiling in storerooms and vacant spaces all over the hospital. Finding patient records was a challenge because “documents were everywhere.” Approximately 1,200 large file boxes held 30 years of patient records. Boxes were stored in offices, hallways, and basement crawl spaces, and many were “piled to the ceiling” in storerooms.

Saving space was Yuma’s first concern, but time and money were major issues as well. The records system slowed patient record retrieval and stymied billing processes, and maintaining the paper system cost \$3,600 annually in office supplies. Yuma needed a cost-effective, flexible records system that eliminated storage space and saved time.

Yuma contacted RMMI to investigate Enterprise Content Management (ECM) solutions. Yuma chose to implement both ImageSilo, an on-demand system, and PaperVision Enterprise, an on-premise system, because they offer ease of use with system scalability and flexibility. Working together as a hybrid system, these two products enabled both online and in-house information access and allowed a customizable solution for the unique needs of each department.

With a scalable system, the hospital implemented ECM one department at a time. The combined hybrid system easily integrated with NextGen, Yuma’s medical records software. The implementation process took “no time at all,” said Lyndia Loppe, Vice President of Administrative Services. “It was point and click.”

As a full-service scanning bureau, RMMI provided scanning services to convert Yuma’s paper records to electronic images. Yuma mailed records to RMMI, who scanned the paper documents and converted them into electronic images and saved them to ImageSilo. Within 24 hours, documents were available on demand.

ImageSilo and PaperVision Enterprise have enabled personnel in the Yuma Hospital to retrieve information almost immediately and securely. Multiple levels of security, encryption, and electronic back-up systems have enhanced their records protection.

After implementing an Enterprise Content Management (ECM) system, including ImageSilo and PaperVision Enterprise, in the medical records department, finance department, and patient business office, Yuma District Hospital now manages all patient records, financial records, and explanation of benefit records electronically.



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## About RMMI

RMMI is a full-service digital document solutions provider based in Denver, Colorado. We provide simple, sensible, and secure solutions that dramatically improve the digital document management experience for government agencies, businesses, and nonprofit organizations throughout Colorado and surrounding states.

To learn more about RMMI, call 303.427.0625 or visit [www.rmm-i.com](http://www.rmm-i.com).

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